

# Kent Elementary Volunteer Interest Form

This form is also available online at [www.kentpta.org](http://www.kentpta.org)  
 Look for link to Volunteers to submit the form online.

- Step 1:** Fill out this form and mark the box next to the areas where you would be interested in volunteering.
- Step 2:** Register with the school district to become a volunteer. This includes setting up a volunteer profile and getting a background check, both of which are done online at <https://volunteer.cfbisd.edu>. This is a requirement for the safety of all children.
- Step 3:** Return this form to your child's teacher, front office, or bring it back on Back To School Night.

**\*\*PLEASE PRINT CLEARLY\*\***

<b>Name (First &amp; Last):</b>	
<b>Email Address:</b>	
<b>Phone Numbers:</b>	(Home) _____ (Cell) _____
<b>Children(s) Name(s):</b>	
<b>Grade(s) &amp; Teacher(s):</b>	

<b>Event/Date</b>	<b>Time Obligation</b>	<b>Description</b>
<b>Art Show: May</b>	Work is done in a few hours on 2 school days	Help glue students artwork onto mats on one day & hang in the hallways on another day
<b>Back To School: Next Year Aug 2012</b>	2 separate work days am & pm shifts available	Help needed during the week prior to the start of school to put together "First Day" information packets; help with School Supply & Spirit Wear sales on Meet The Teacher Day
<b>Book Fair: Week of October 25 &amp; May (TBD)</b>	Daytime & Evening Shifts; 1-2 hours long	Help organize books, assist students with purchases, and work the cash register; Volunteers sign up for shifts
<b>Clinic Volunteers: End September/ Early October</b>	1 morning for each screen; 1-2 hours	Help school nurse with Vision & Hearing Screening
<b>Clothes Closet: 2 workdays per year</b>	Daytime hours; weekday & weekend available; shift is 2 ½ hours long	Help organize donated clothing at CFBISD PTA Clothes Closet at Standridge Stadium and assist approved families in choosing clothing. Work dates TBD.
<b>Fall Fundraiser: Sept (orders due) Oct (orders received)</b>	Work done on 5 school days; about 2 hours each day	Go through order forms, count money collected & reconcile orders; you can come help however many days you can; help distribute goods
<b>Field/Water Day: May, close to last day of school</b>	Sign up for shifts morning & afternoon available	Field activities in morning; volunteers supervise games; Water Day in afternoon volunteers supervise use of waterslides, ensure safety and pass out snow cones
<b>Helping Hands: Tuesday Mornings (Starting at 7:40am)</b>	Usually work 1-2 hours each week	Volunteers do special projects for teachers; projects vary week to week; volunteer whenever you can; GREAT way to meet other parents. Help is always needed.
<b>Library: Once A Week</b>	About 1 hour each week	Assist librarian with sorting & shelving books. Choose a day that works with your schedule.

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<b>Marquee: Once A Week</b>	About 1 hour each week	Update information on marquee in front of the school. Usually done on Fridays, can work with your schedule.
<b>Office Help: As needed</b>	Varies; probably no more than 1-2 hours	Assist in answering phones whenever office staff is short-handed. (Doesn't happen often)
<b>Photography: Ongoing through year</b>	No time requirement; submit pictures you take	Take digital pictures at events you attend for the Yearbook; Grade level scrapbooks, Newsletter, etc. Email pictures to: <a href="mailto:photos@kentpta.org">photos@kentpta.org</a>
<b>Picture Day Helper: Fall &amp; Spring</b>	One morning on 2 separate school days	Assist in gathering students for pictures, keeping process running smoothly.
<b>Reflections: October/November (Awards November 8)</b>	Various meetings; several hours to set up	Assist with collection/organization & display of cultural arts entries for the National PTA Reflections contest.
<b>Red Ribbon Week: October 22-30</b>	Various needs during the week; Family Fun Night 1 hour shifts	Need help on planning committee to determine activities for the week and Family Fun Night; decorate school; help with games & silent auction on Family Fun Night
<b>TAKS Test Hall Monitor: April</b>	2 hour shifts on 2 separate days	Monitor hallways during TAKS Testing days. (Good opportunity to catch up on reading or paperwork as you keep the halls quiet)
<b>Turkey Trot: November</b>	Kids run in 40 minute shifts throughout the day	Guide & cheer students as they compete in a short holiday race. Stay for one group of kids, or as long as you want to.
<b>Used Book Sale: January/February</b>	Various mornings for a few hours	Help sort books for the CFBISD Council of PTA's Used Book Sale; assist during the sale and/or post sale.

### ***At Home or Evening Projects***

<b>Box Top Counting 3 times per year</b>	A few hours 3 times throughout the year	Count Box Tops collected during drives in order to determine grade level winners and amount of money Kent Elementary will receive.
<b>Hospitality</b>	Time spent shopping for and preparing food at home	Help serve or provide food items for Teacher Luncheons. You decide which one to provide for, or can do all of them. Time appreciated day of luncheon as well, from about 11am-1pm to serve food to teachers.

**Health & Fitness Fair:** March 6th, possibly outdoors, during evening hours with a “carnival” type atmosphere. It would showcase different ways our Kent Elementary families stay fit. Ideas are being developed, but one thing we know is that we will need volunteers. In order to pursue having this event, we would like to see the level of interest in participation. Please check the appropriate box below if you are interested, and we will contact you with the necessary information.

<input type="checkbox"/>	I am interested in helping to plan the event
<input type="checkbox"/>	I am interested in helping on the night of the event
<input type="checkbox"/>	My family will attend the event